

Creator Lutheran Council Special Meeting Minutes for March 4, 2018

Meeting called to order at 12:15 PM. Quorum established.

Attendees: Gene Kneeland, Monty Euston, Mike Rutkosky, Pastor Heidi Calhoun, Robb Winchell, Judi Richardson

Judi Richardson presented that Charlene Thayse is unable to continue as Sunday School Coordinator, and that Sheri Farrar is willing to continue in the position until the end of May.

Motion for Sheri Farrar to be the interim Sunday School Coordinator until May 31, 2018.

Motion Seconded and Passed

Judi Richardson presented information regarding Michela Hammond and her application for the position of Office Ministry Coordinator. References have been checked. Judi and Pastor Heidi report the interview was very informative and positive.

Personnel committee recommends Michela Hammond for this position.

Discussion of Timeline, if approved, would be to: 1) notify Michela today, Sunday March 4, 2018 and present her with employment agreement, 2) meet with Michela on Wednesday March 7, 2018 to hear her thoughts of the agreement and meet with staff of Creator Lutheran Church, 3) have Michela commence work at Creator on Monday March 12, 2018 with training with Marlene Wright on March 12th and 19th.

Motion was made to offer the Office Ministry Coordinator position to Michela Hammond per the employment agreement presented.

Motion Seconded and Passed

Judi and Laurie Bruckbauer will be finalizing contract with Marci Reid for the bookkeeper position.

Meeting Adjourned at 12:47 PM

Respectfully Submitted

Robb Winchell Secretary-elect

