



Council Meeting – 11/20/18

COUNCIL MEMBERS PRESENT: Monty Euston, Laurie Bruckbauer, Janice Pendergast, Paula Eismann, Tammy Funk, Mike Rutkosky, Pastor Nina Body, Robb Winchell (Quorum Established). Guests: Judi Richardson, Marci Reid

Called to Order at 6:06 PM

Pastor Nina opened with a passage of First Corinthians 1:10, then led in prayer.

Judi Richardson reports that the Creator Personnel Team recommends that Cheryle Lawson be temporarily hired to cover the Office Ministry Coordinator position from Nov. 26 through Nov. 30, 2018 (28 hours plus 4 hours to train with Michela), while Michela is on vacation. It is recommended that Cheryle be compensated at \$18.50/hr.

Motion to approve above recommendation. MSP

Marci Reid reports that the Audit Committee (Dave Anderson and Kevin Davis) has begun the Audit of Creator Lutheran.

Marci Reid reports the Transition team has met 3-4 times and much of the previous information on the prior MSP is still pertinent. There will be 4 fireside chats scheduled. Marci will put dates in the November newsletter. These will be at the church in the multi-purpose room.

Old Business

Motion to approve Council Meeting Minutes for October MSP

Treasurer's report:

Mike reports that October's Income was \$29,600, with expenses of \$23,834. This leaves the General Fund Balance at (-\$7,710). Finance Team recommends resuming to pay benevolence. Stewardship Drive received 42 pledges of ~\$173,000. This is roughly 30% of the congregation that pledged.

Finance Team Resolutions:

1. Approval of October Treasurer's Report
2. Benevolence for October should be paid, but paid in November (from October's receipts) the total sum of \$2,900, representing a full 10% of giving, shall be dispersed as 6% local giving (\$1,776) and 4% Synod giving (\$1,184)
3. Council review and adopt the Pastor's Discretionary Fund 3490 Policy

4. Council approve the Designated Fund Resolution Requests to Council in October 2018
Motion to Approve Finance Team Resolution 1 - MSP

Motion to Approve Finance Team Resolution 2 – MSP

Motion to Approve Finance Team Resolution 3 Discussion on Amending the policy prior to approval, Paragraph 4a (Accountability) removing “to whom”, Paragraph 5a (Special) add Finance Committee Chair to individuals that can review requests and disbursement. Paragraphs 4b & c reports will be presented at the annual Celebration meeting. MSP as Amended See attached.

Manager of Communications Report

There have been multiple Facility use requests. It is recommended that forms for facility use should be used for consistency and tracking.

There are 2 Fundraising requests: Wreath Making which will be split between Youth Ministry and the Women’s Retreat, and the Scholastic Book Fair which will support Preschool and MOPS.

Motion to Approve Fundraising requests – MSP

Facility Request for a Girls Scout Troop to use the facility for a sleep over on the dates of Feb 1-2

Motion to grant this request – MSP

Fellowship Committee is requesting use of the building on Jan. 12 for the 12th night celebration

Motion to grant this request - MSP

A GS Troop is also asking for space to store their items in the church. Douglas has found some space in copy area. Concerns were brought up regarding safety of items and responsibility of the church.

Motion to deny request to provide space to store non-member groups items – MSP

Janice is working on wording for a Facility Use Policy and will re-submit when completed.

Pastors Report

Pastor Nina has been spending time getting to know the congregation. She is putting together Advent, Thanksgiving and Christmas services. She has performed 1 baptism. It is recommended that a new members class commence at the beginning of the year. There have been conversations of involving youth more in the services. It is recommended a Worship Committee be created to organize the needs of the services (ie lector, assistant, bread etc.)

New Business

January is the Annual Meeting. This will be the Celebration Meeting. It is tentatively scheduled for Jan.13th between services. Tammy will contact office to clear date and Facility use. Announcement will be posted in the newsletter and electronically. Janice will coordinate the article for the newsletter.

Memorial Fund Committee: there are currently multiple memorial funds sitting in the fund. It is proposed a list of projects be created that these funds could be used for with approval of the families.

Preschool Board update.

Financial Statements of the Preschool should be sent to the church. Currently they are sent to an individual's address. The financial reports are also lacking. Finances will eventually be incorporated into Creator's Finances.

Refugee Sponsorship Program. Paula will present this to the Missional Team and then to the Council

Emergency Response Plan.

Currently Creator does not have an ERP in place. An ERP is a good pro-active step to take to be prepared in the event of an emergency. Paula will check with the ELCA and will call churches to see what they have in place, and will report to Council at the December Meeting.

Finance Team Recommendation: That Creator Council develop formal policies to manage our Designated Funds. This policy development project could be coordinated by Council, committee, and/or staff and should be completed by June 30, 2019 Laurie will contact stakeholders and give examples of policies.

Tammy closed in prayer

Meeting Adjourned 8:39 PM

Respectfully Submitted:
Robb Winchell
Secretary