

Council Meeting – Tuesday August 1, 2017 6:30pm

Present: Gene Kneeland, Sheri Dunn, Michelle Ketter, Pastor Heidi Calhoun, Monty Euston and Joanne Hall.

Absent: Rob Winchell

Gene - Call to order at 6:32PM. Pastor opened in prayer.

Agenda review

- Treasurer's Report and Budget review (Laurie/Sheri)
 - Budget – Laurie presented a proposed budget at \$462,215 based on the feedback from the ministry teams and staff. There was a small change identified with continuing education. It was consolidated into one line item in the budget (last year continuing education was over 1% of the overall budget).
 - Includes part time/associate Pastor
 - This year's budget was \$435,000 and we are run rating at \$400,000.
 - Gene to check Terri's contract to see if there is a continuing education clause.
 - Finance would like to have input back by 8/6. Council needs to approve the budget on 8/22.
 - Laurie committed to providing a report with actual expenses by 8/8.
 - Laurie clarified her Email for sensitive communication :
l.l.bruckbauer@gmail.com
 - Treasurers Report – delayed due to keying error that Laurie is working to correct. There is still money in the general fund. Giving is slightly down and expenses are also down. A copy of the report will be sent out to the group via email. No treasurers report to approve.
- Susan Peterson shared her discernment process of potentially beginning her journey towards becoming a Deacon and Council is encouraged to support her during this exploration process.
- Approval of June minutes - MSP
- Pastor's report
 - Harry Ferrar was injured in an airplane accident. The Ferrar family needs prayers and support.
 - Plum scholarship – it was a way to commit to our partnership with PLU. Our confirmed students would be given \$1000 per year if they attend PLU and it will be matched. It is a lump sum of \$2000. We had a student choose not to attend and PLU sent that money (\$1000) back to us.

- The question – what do we do with the returned \$1000??? It was discussed that we leave it for now.
 - Pastor to talk with Terri about the history and to have her come talk (or provide a report) to council.
 - Put this on the agenda for future discussion.
- Staff – Music – discussion –
 - Dani would like to propose that we pay by “gig” period for Ardel. For example, we would pay her for a Wednesday block/service, and a Sunday morning block. Pastor Heidi and Dani are exploring bringing in somebody for the 11 service specifically. Ardel’s hours are currently 8-10 hours and she is maxing the hours out every week.
 - Motion to move the accompanist position from a per hour pay to a per service “gig” payment schedule. – MSP

Old Business:

- Staffing Update
 - Bookkeeper position update – we are back to square one. Marcy interviewed, was offered and declined the position.
 - Pastor Heidi has received more resumes
 - Gene will reach out to Sheri/Laurie about how to approach this new pool of candidates to possibly bring the personnel committee into the process
 - It was suggested that Gene would reach out to Judy to see if personnel can do some leg work on this to pre-qualify the applicants to determine the overall interest in the job at the rate we are offering.

New Business:

- Stewardship - request electronic giving approval
 - They are proposing 2 giving options: text or smartphone application.
 - The fees associated with the text option are \$10/month + 2.95% fee.
 - Fees associated with the giving smartphone app are TBD – Pastor emailed Donald to inquire about this.
 - Both options are through Vanco.
 - Additional questions and concerns to Stewardship:
 - Can Vanco simplify and consolidate all of our stuff to allow simplicity (IE- eliminate pay junction)?
 - Can you discuss and educate Council on Pay Junction?
 - What are the fees associated with the smartphone app? – Sheri did some research and suggested the app was free but the 2.95% fee would still apply - we just need verification on that
 - We would like to have discussion regarding any potential back end impacts (bookkeeping/office).
 - How do you intend on rolling this out?

- A motion was presented to move forward with the text and mobile app giving through Vanco with the caveat that stewardship comes to clarify and present these options to clarify the above concerns before final implementation as well as a plan roll up. - MSP
 - Council asks them to present a roll out plan and to consider evaluating consolidating Pay Junction (give us some education about pay junction).
- Property request
 - Property committee has presented a motion that we accept the bid for Banner instead of legends. MSP
- Personnel and Audit committee members vote
 - Personnel – Wendy Kintigh – Motion to approve Wendy Kintigh to a 3 year term for Personnel- MSP
 - Audit - Dave Anderson – Motion to approve Dave Anderson to a 2 year term for audit. - MSP
- Meeting format – to be addressed next month.
- Identify action items (to do list)
 - Michelle to communicate with Property on the approval of their motion
 - Michelle to communicate with stewardship on the electronic giving and their motion
 - Michelle to Clarify with Cheryl that she is posting them and to clarify that the meeting highlights will be put in the newsletter.
 - Council structure
 - Plum scholarship
 - Deacon program – continue exploring what this means.
 - Ministry team restructure
 - A copy of the treasurer’s report needs to be sent to council for approval at next meeting.

Closing prayer/Meeting Adjourn

Important upcoming events/dates

- August council meeting date –
 - 8/15 – 6:30PM - focus on the council structure discussion the first 30-45 minutes and then the budget the second half of the meeting.
 - 8/22 – 6:30pm
- Congregation Meeting date - October 1, 2017

August Council meeting Highlights

- Approved the roofing contract with Banner
- Approved the stewardship request for mobile app and text
- Elected personnel and audit committee
- We received the first draft budget for consideration
- Congregational Meeting date - October 1, 2017