

Creator Lutheran Church Council Minutes

June 21, 2016

President Ron Noborikawa called the meeting to order at 6:30 p.m.

Council members present: President Ron Noborikawa, President-Elect / incoming Director of Operations Rich Heineman, Secretary Jan Shabro, Secretary elect Tammy Funk, Treasurer Marcie Reid, Treasurer-Elect Laurie Bruckbauer, Director of Operations Dan Totten, and Pastor Heidi Calhoun.

Also in attendance were the incoming council members:

President-Elect, Gene Kneeland

Director of Operations-Elect, Joanne Hall

Treasurer-Elect, Sheri Dunn

Secretary-Elect, Michelle Ketter

Devotions: Pastor Heidi led the council in prayer.

The council minutes: Jan Shabro presented the May council meeting minutes. They were amended and unanimously approved. The June 5, 2016 Congregational Meeting minutes were unanimously approved.

Pastor's Report: None at this time.

Treasurer Report: Laurie and Marcie jointly presented the treasurer's report. The council members discussed and asked questions of clarification. Questions and discussion were addressed satisfactorily. Motion was made, seconded and passed (MSP) unanimously to accept the treasurer's report as presented.

Council members agreed it would be helpful to have real time budget updates over the summer.

Ongoing / Old business

Budget Realignment recommendations: An ad hoc committee including Ron Noborikawa, Rich Heineman, Tony Winn, Marcie Reid, met with Jim Pence in order to define recommendations for Creator's budget re-alignment in light of the congregation's mission and priorities expressed in the recent Congregational Assessment Tool (CAT).

Marcie, Rich and Ron jointly summarized and the council members discussed the outcome.

Recommendations summary:

Celebrate-

Creator may celebrate the stability of our congregation's giving as it has remained consistent and has not declined.

Creator's first year in returning to a pledge giving system is progressing well.

Creator is on target to launch a Fall Appeal.

Creator now has a prayerfully and intentionally designed staff that is supporting the mission and ministry of the church.

Live in Our Ministry and Mission with intentional focus on-

Council and church leadership acts intentionally and with transparency.

Congregation owns decisions and plans together.

Understand our benevolence and how it supports the ministry and mission of the church

Understand how our mission and plans utilize and affect resources of staff and volunteers

Develop a proactive and intentional plan in light of the potential budget short fall during the months of June, July, August and September. Possible actions may include:

-Appeal to congregation Sunday June 26 with financial data and encouragement to close the gap

potential cuts if the gap is not closed

- Written communication to engage congregation in closing the gap during decreased summer attendance

- Expenditure cuts may include - benevolence decrease by half, decrease pulpit supply, no Sunday coordinator

Encourage Creator to respond joyfully and faithfully to the Fall Pledge Appeal

Preschool Update:

Laurie reports that the preschool board has been established and plans to meet during the week of June 27

New Business:

The personnel committee has interviewed and recommends hiring a very qualified candidate to fill the vacant Sunday worship nursery attendant position. Council discussed pros and cons.

Cons- The position could possibly be filled by volunteers.

Not filling the position could result in decreased expenditures.

Pros- It is important to support this ministry as it is essential to the quality of worship for parents and families.

It supports the mission of serving and welcoming families to join our congregation.

It supports the Youth and Family Child Safety Plan

Having safe and consistent Christian caregivers are key to nurturing children's faith development.

Pastor Heidi suggested temporarily (for the months of June, July, August and September 2016) reallocating benevolence funds of \$200 per month from the pastor's discretionary fund to cover the salary expenditure of two nursery attendants.

The council MSP unanimously to approved hiring the nursery attendant applicant as per the recommendation of the personnel committee.

The council MSP unanimously to reallocate \$200 benevolence from pastor's discretionary funds, for the months of June, July, August and September, to cover the cost of the nursery attendant's salary during the summer.

Council Roles and Responsibilities-

The outgoing and current officers shared descriptions and insights of council roles and responsibilities.

Council agreed to continue to meet on the third Tuesday of every month. It was also agreed to hold a council meeting in July due to ongoing work related to mission, budget and planning.

Council MSP unanimously to remove outgoing secretary Marcie Reid and install secretary elect Sheri Dunn as the 4th authorized signor on Creator's checking account effective July 1st, 2016.

Action Items

Treasurer Laurie will share real time giving data with council over the summer months of June, July, August and September

Jan Shabro will file this year's documents and congregational meeting minutes in the archives

Tammy Funk will update website with Council meeting highlights

Closing Prayer / Meeting Adjourn

Ron led the council in a closing prayer.

Laurie Bruckbauer moved to adjourn the meeting. Her motion was seconded and approved. The meeting ended at 8:50 p.m.

Respectfully Submitted,

Tammy Funk

Council Secretary

